



Bordewich Bray Elementary School

110 South Thompson Street • P.O. Box 603

Carson City, Nevada 89702

Tel: (775) 283-2400 • Fax: (775) 283-2490

August 17, 2015

Dear Bordewich Bray Parents and/or Guardians,

I cannot believe it is that time again to start another school year! Hope everyone had a relaxing and restful summer!

To help our school year get off in the right direction, Bordewich Bray will be implementing a new Progressive Discipline plan this year to encourage students to solve disagreements through conflict-resolution strategies learned through the "Getting Along Together" program. Students will participate in weekly Class Council meetings, use Think-it-Through forms, and use I-Messages when feeling frustrated or upset. Our ultimate beliefs and goals here are Bordewich Bray are *respect between staff and students, preserving/enhancing a student's self-respect and dignity, students responsibilities for solving their own problems with adult guidance, misbehavior handled with natural or logical consequences instead of punishment whenever possible, and misbehavior viewed as an opportunity for an individual to problem solve and prepare for the real world.*

As part of our school training, Bordewich Bray's staff will follow a specific process to correct inappropriate behaviors before it will be sent to the administration. The steps are as follows:

First Violation- Verbal Warning: The teacher will document the behavior and give the student a verbal warning while encouraging the student to use Getting Along together conflict/resolution strategies.

Second Violation- Phone call home: The teacher will document the behavior and conference with the student. The teacher will also call the parent and discuss the behavior and strategies both the teacher and parent can use in order to correct the behavior.

Third Violation- Discipline Referral- Student sent to the office: The teacher will document the behavior and complete an office Discipline Referral form with the documentation attached. At this time the parent will be called and a meeting will be set up to formulate some behavior interventions to help the student be more successful in the educational environment.

Some situations will not have to go through the Progressive Discipline progress due to its severity. Those behaviors are as follows:

- Bullying of any kind
- Physical violence/ fighting
- Theft
- Possession of a weapon (or toys that resemble a weapon), tobacco, drugs, or alcohol
- Destruction of school property
- Habitual discipline offenses

Bordewich Bray staff appreciates all you do to support our policy and having those rich discussions at home about behaviors that are acceptable in a school. With your support our students will become independent and successful individuals ready to conquer their goals and ambitions.

Thank you and please feel free to contact our office if you ever have questions.

Sincerely,

Lisa Lemburg

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Assistant Principal